CanSino Biologics Inc. 康希諾生物股份公司

(A joint stock company incorporated in the People's Republic of China with limited liability)

TERMS OF REFERENCE FOR THE NOMINATION COMMITTEE OF THE BOARD

CHAPTER 1 General Provisions

- Article 1 To standardize the nomination procedures of the directors and senior management of CanSino Biologics Inc. (the "Company"), enhance the composition of the board of directors of the Company (the "Board"), and enhance corporate governance, in accordance with laws, regulations and normative documents including the Company Law of the People's Republic of China (the "Company Law"), the Rules Governing the Listing of Securities on the Sci-Tech Innovation Board of the Shanghai Stock Exchange (the "Sci-Tech Innovation Board Listing Rules"), the Rules Governing the Listing of Securities on the Stock Exchange of Hong Kong Limited (the "Hong Kong Listing Rules") and, the Articles of Association of CanSino Biologics Inc. which shall apply after the issuance of H Shares (the "Articles of Association"), the Company has established the Nomination Committee of the Board (the "Committee") and formulated these terms of reference for the Nomination Committee of the Board of CanSino Biologics Inc. (the "Terms of Reference") according to the practical situations of the Company.
- Article 2 The Committee is a specific working group established by the Board of the Company, being mainly responsible for giving advice and recommendations to the Board regarding the selection of candidates for the offices of directors (including independent non-executive directors), general manager and other senior management and the selection criteria and procedures thereof.

Other senior management as referred to in these Terms of Reference refers to deputy general manager, secretary to the Board, person in charge of finance and other personnel expressly appointed by the Board as the Company's senior management.

CHAPTER 2 Composition of Committee

- **Article 3** The Committee shall comprise at least three directors and the total number of members of the Committee shall be an odd number. The majority of the members of the Committee shall be independent non-executive directors.
- **Article 4** Members of the Committee shall be nominated by the Chairman of the Board or jointly by at least one-third of members of the Board, and shall be elected by more than half of directors of the Board.
- Article 5 The Committee shall have a convener, or chairman, who shall be an independent non-executive director. The chairman of the Committee shall be appointed by the Board and shall oversee the operation of the Committee. When the chairman of the Committee is unable to or fails to discharge the duty, an independent non-executive director shall be elected by at least one half of the members of the Committee to act in his stead. The newly-appointed member shall commence his term of office immediately after the conclusion of the meeting of the Board upon approval of the proposal for such election.

Article 6 The term of office of the Committee shall be consistent with that of the Board. Each member of the Committee shall be eligible for re-election upon completion of his term of office. During his term of office, if any committee member ceases to be a director, or any committee member as an independent non-executive director ceases to have the independence as required under the Articles of Association, the Sci-Tech Innovation Board Listing Rules and the Hong Kong Listing Rules, his membership in the Committee shall lapse automatically. A member of the Committee may submit his resignation report in writing to the Board prior to the expiry of his term of office to resign from his existing position. The resignation report shall contain such reasons for resignation and matters which require attention of the Board as necessary. Upon the loss of qualification or permission to resign, the position(s) vacated by such member(s) shall be filled by the Board according to the relevant laws, regulations, normative documents and provisions of Articles 3 to 5 in the above. A member of the Committee shall not, before the expiry of his term of office, be relieved of his duties without cause except for the situations specified in the Company Law, Articles of Association, the Sci-Tech Innovation Board Listing Rules or the Hong Kong Listing Rules.

The secretary to the Board shall be responsible for the Committee's daily communication, arrangement of meetings and implementation of the relevant resolutions of Committee.

CHAPTER 3 Duties and Authorities

Article 7 The specific duties of the Committee include:

- (1) To consider the criteria and procedures for selecting directors, the general manager and other senior management and make recommendations thereon to the Board. Factors to consider include but not limited to gender, age, culture, education background, and experience of occupation;
- (2) To search candidates for directorship and recommend candidates to the Board;
- (3) To review the candidates running for the positions of the general manager and other senior management and make recommendations thereon;
- (4) To review the independence of the independent non-executive directors;
- (5) To review the structure, size and composition (including the skills, knowledge and experience) of the board at least annually and make recommendations on any proposed changes to the board to complement the corporate strategy, to assess the structure of the committees under the Board, recommend members to the relevant committees from among the directors, and submit to the Board for approval;
- (6) To establish the plan for reserving potential directors and senior management and make updates from time to time;
- (7) To assess the working situation of directors, and provide opinions and recommendations regarding any change, reappointment or succession of directors based on the result of assessment;

- (8) To review and implement the policy on board diversity from time to time adopted by the Board, and to review the progress on achieving the objectives, to review the implementation and effectiveness of the policy on board diversity on an annual basis and make disclosure of the review results in the annual report of the Company;
- (9) To deal with other matters as authorized by the Board.
- **Article 8** The Committee may exercise any authority conferred by the Board at such time as it considers necessary. The Committee may, as it considers necessary, engage headhunting firms to assist in searching competent candidates for directors and senior management. The duration and costs of service provided by the aforesaid agencies shall be determined by the Committee and the costs shall be borne by the Company.
- Article 9 The Committee shall be accountable to the Board. The recommendations provided by the Committee shall be submitted to the Board for consideration and approval, among which, resolutions on the nomination of candidates for directors shall, upon approval by the Board, be submitted to the general shareholders' meeting for consideration and approval prior to implementation. In the absence of sufficient reasons or reliable evidence, controlling shareholders shall give full respect to the recommendations provided by the Committee, and shall not propose an alternate candidate for Directors, general manager and other senior management.

CHAPTER 4 Working Procedures

- **Article 10** As the day-to-day working group of the Committee, Human Resources Department shall be responsible for the preliminary preparation work of the Committee and assist in preparing relevant materials for meetings.
- **Article 11** The selection procedures of directors and senior management are as follows:
 - (1) Human Resources Department and the Committee shall actively communicate with the relevant departments of the Company to assess the demand for new directors and senior management, and come up with written materials;
 - (2) The Committee may extensively seek for candidates for directors and senior management within the Company, subsidiaries/associates/joint ventures as well as in the recruitment market;
 - (3) The Committee shall obtain information of the occupation, education background, job title, detailed working experience and all the part-time positions of the initially proposed candidates and come up with written materials;
 - (4) To seek for the written consent from the nominee on the proposed nomination; otherwise, he shall not be considered as candidate for the office of directors, the general manager and other senior management;
 - (5) To convene Committee meetings to review the qualifications of the initially proposed candidates according to the job requirements of directors, the general manager and other senior management;

- (6) To submit proposals and the relevant materials to the Board in respect of candidates for directors and senior management within a reasonable period of time prior to the election of new directors and senior management;
- (7) To carry out other follow-up work according to the decision and feedback of the Board.

CHAPTER 5 Rules of Procedures

- **Article 12** The Committee shall be convened as the chairman of the Committee deems it necessary, by the proposal of at least half of the members of the Committee or upon recommendation of the Chairman of the Board.
- Article 13 The meetings of the Committee shall be called up by and the Notice of meeting shall be signed by the chairman of the Committee, and materials for meeting shall be delivered to all members of the Committee three days prior to convening the meeting. Upon unanimous consent of all members of the Committee, the requirement of such prior notice period may be exempted.
- **Article 14** A meeting of the Committee shall be presided over by the chairman of the Committee, in whose absence another independent non-executive director under the authorization of the chairman of the Committee may preside over the meeting in his stead.
- **Article 15** The quorum for meetings of the Committee is at least two thirds of the total members of the Committee. Members who cannot attend a meeting may authorize, in writing, other members to attend and vote on his behalf. The form of proxy, containing the name of the proxy, the matters delegated, the scope of authorization and the validity period of such authorization, and signed or stamped by the appointer, shall be submitted to the president of the meeting no later than the time when voting takes place in the meeting.

Resolutions proposed at a meeting shall be passed by the affirmative votes of more than half of the members of the Committee. The respective resolution or opinion shall be signed by members who attend such meeting of the Committee. Each member of the Committee shall have one vote. Voting decisions include "For", "Against" and "Abstention". Where the respective votes for and against a resolution are equal in number, the chairman of the Committee shall be entitled to have an additional vote.

- **Article 16** Meetings of the Committee may be in such appropriate forms as onsite meetings, telephone conference, video conference, circulation of documents, fax, mail etc.
- **Article 17** Where necessary, a director, supervisor and senior management may be invited to attend a meeting of the Committee as an observer.
- **Article 18** Where necessary, the Committee may engage agencies to provide professional advice on its decision-making, at the cost of the Company.
- **Article 19** The convening procedures, voting method and passing of resolutions of the meetings of the Committee shall be in compliance with relevant laws and regulations, the Articles of Association of the Company and these Terms of Reference.

- **Article 20** Minutes of meetings of the Committee held on site shall be prepared, on which members present at the meeting shall sign. Minutes of meetings of the Committee shall be kept by the secretary to the Board.
- Article 21 The Committee shall draw clear and definite conclusions on resolutions considered, including approvals, disapprovals or awaiting supplemental information for further consideration. Resolutions passed by the Committee and the voting results shall be reported in writing to the Board for its consideration.
- Article 22 Members present at the meetings of the Committee, and those present as observers, shall owe a duty of confidentiality as regards matters discussed during such meetings. No disclosure of such information shall be allowed, save as is otherwise stipulated under relevant laws, regulations and/or rules of regulatory authorities.

CHAPTER 6 Avoidance System

- **Article 23** When a member of the Committee or his direct relative, or any controlled companies of members of the Committee or his direct relative has direct or indirect interests in the matters to be discussed at meetings of the Committee, such member shall disclose the nature and degree of such interests to the Committee as soon as possible.
- Article 24 Upon occurrence of the above situation, the member concerned and having the above described interests shall provide detailed explanation of the situation at meetings of the Committee and shall abstain from voting. However, if other members of the Committee, after consideration unanimously agree that such interests would have no material influence on matters to be voted on, the interested member may vote.

Where the Board considers it improper for the aforesaid interested member to vote, it may revoke the voting results of the relevant resolution and request members with no conflict of interest to re-vote.

- Article 25 Provided that the member so interested in matters to be discussed or voted on in meetings of the Committee shall not be counted in a quorum, the Committee shall consider and decide on the relevant proposal. In the event of a meeting of the Committee at which a quorum is not present after excluding such member so interested in matters to be discussed in meetings of the Committee, all members of the Committee (including the member so interested) shall resolve upon the procedural matters regarding submission of the resolution to the Board for approval, and the Board shall consider such proposal accordingly.
- **Article 26** Minutes of meetings of the Committee and resolutions passed at the meetings shall clearly state that the member so interested in the resolutions passed had not been counted in a quorum and did not participate in voting on such resolutions.

CHAPTER 7 Supplementary Provisions

- **Article 27** "At least" and "within" as referred in these Terms of Reference include the number, and the words "more than" does not include the number itself.
- **Article 28** These Terms of Reference have been approved by the Board upon consideration and shall become effective from the date on which the shares of the Company are traded on the Sci-Tech Innovation Board of the Shanghai Stock Exchange. Any amendment or interpretation of these Terms of Reference shall be done by the Board.
- Article 29 Any matters not covered herein shall be implemented in accordance with the relevant laws and regulations, relevant regulatory provisions of the place(s) where the shares of the Company are listed, such as the Sci-Tech Innovation Board Listing Rules, the Hong Kong Listing Rules and the Articles of Association. Where these Terms of Reference conflict with any relevant laws and regulations, relevant regulatory provisions of the place(s) where the shares of the Company are listed including the Sci-Tech Innovation Board Listing Rules, the Hong Kong Listing Rules, or the Articles of Association, such relevant laws and regulations, relevant regulatory provisions of the place(s) where the shares of the Company are listed including the Sci-Tech Innovation Board Listing Rules, the Hong Kong Listing Rules, and the Articles of Association shall prevail, in which case these Terms of Reference shall be amended forthwith and submitted to the Board for consideration and approval.

Note: If there is any inconsistency between the English and Chinese versions of these terms of reference, the Chinese version shall prevail.